







**4) Course work and extracurricular activities related to your focus area**

**Grade 11 and 12 Courses**

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**Teacher/Sponsor**

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**Extracurricular Activities**

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**Teacher/Sponsor**

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**5) Evidence of Achievement**

This application requires that you provide evidence of outstanding achievement in your chosen focus area. Please attach a **one page statement that describes your achievements**. Depending on your focus area, you will **also be required** to provide or participate in **one or more** of the following: portfolio, project, research paper, performance, presentation, demonstration, **or** interview. Your school Career & Post Secondary Advisor or local scholarship committee will provide you with more details.

**6) References**

Please list two school personnel and/or community members who can attest to your achievements in your focus area and will be completing a confidential reference form on your behalf. Provide their contact information for verification of references.

Name \_\_\_\_\_ Position \_\_\_\_\_

Contact (email, cell or phone) \_\_\_\_\_

Name \_\_\_\_\_ Position \_\_\_\_\_

Contact (email, cell or phone) \_\_\_\_\_

**7) Acknowledgement**

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

## District/Authority Scholarship Rubric

Student Name: \_\_\_\_\_ Focus Area: \_\_\_\_\_

Category	4	3	2	1	Score
<b>Reference #1 (teacher/community member)</b>	Relevant; <i>Excellent</i> in all categories; relevant comments for #3 <b>and</b> #4	Relevant; <i>Excellent</i> in some categories; relevant comments for #3 <b>and/or</b> #4	May or may not be relevant; at least <i>Good</i> in some categories; comments for #3 <b>and/or</b> #4	Not relevant; <b>below</b> <i>Excellent</i> in all categories; no comments for #3 and #4	
<b>Reference #2 (teacher/community member)</b>	Relevant; <i>Excellent</i> in all categories; relevant comments for #3 <b>and</b> #4	Relevant; <i>Excellent</i> in some categories; relevant comments for #3 <b>and/or</b> #4	May or may not be relevant; at least <i>Good</i> in some categories; comments for #3 <b>and/or</b> #4	Not relevant; <b>below</b> <i>Excellent</i> in all categories; no comments for #3 and #4	
<b>Course Work &amp; Activities List (from application)</b>	Relevant course work in Gr 11 <b>and</b> 12; <b>two or more</b> relevant extracurricular activities	Relevant course work in Gr 11 <b>or</b> 12; <b>at least one</b> relevant extracurricular activity	May or may not be relevant course work in Gr 11 <b>and/or</b> 12; <b>one or fewer</b> relevant extracurricular activities	No relevant course work in Gr 11 or 12; no relevant extracurricular activities	
<b>1-Page Written Statement (description of achievements)</b>	Clear summary of: 1) motivation for pursuing area of interest; 2) impact of this involvement; 3) highlights of achievement; 4) personal/educational goals in this area; <b>and</b> 5) plan for attaining these goals	Clear summary of three or four of the listed points	Summary of two or three of the listed points	Does not address any of the five listed points	
<b>Evidence (presentation, portfolio, interview, etc.)</b>	Demonstrates: 1) high level of ability; 2) keen interest; 3) formal training; <b>and</b> 4) plans to continue	Demonstrates high level of ability and one or two other listed points	Does not demonstrate high level of ability, but does demonstrate any of the other listed points	Does not demonstrate any of the four listed points	

**4 = Excellent; 3 = Good; 2 = Fair; 1 = Minimal**

### CONFIDENTIAL REFERENCE FORM

Thank you for providing a reference for the student named below, who is applying for a District/Authority Scholarship in the indicated area of interest. Please complete the form and return it confidentially to the Career & Post Secondary Advisor at the student's school. This may be in a sealed envelope with your signature across the envelope flap or via email directly from you to the Career & Post Secondary Advisor.

Student Name \_\_\_\_\_ Student's school \_\_\_\_\_

Focus area \_\_\_\_\_ School Career & Post Secondary Advisor \_\_\_\_\_

1) How long and in what capacity have you known the applicant?

\_\_\_\_\_

2) Please rate and comment on the applicant based on your experience:

**Excellent**      **Good**      **Fair**      **Minimal**

Initiative/Motivation

Collaboration/Leadership

Creativity

Critical Thinking

Communication Skills

Effort/Attitude/Participation

3) Please comment on the applicant's unique strengths as they pertain to their chosen area of interest. Include examples that illustrate the applicant's strengths.

\_\_\_\_\_

4) Other comments you wish to make in support of this applicant.

\_\_\_\_\_

5) Your Name \_\_\_\_\_ Position/Organization \_\_\_\_\_

Email and/or phone number \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_